
STATE OF IOWA DEPARTMENT OF

Health ^{AND} Human

SERVICES

FSSD DAISEY Webinar

May 11th, 2023

Outline

Workforce form

- What
- Expected use
- Timeline
- Where
- Helpful tip
- Report

Home visit review form

- What
- Expected use
- Where
- Timeline
- Report

QMA report updates

- What
- Timeline

Workforce form

Workforce form

■ What?

- A form to collect accurate, up-to-date workforce information

■ Purpose

- To understand the current needs and predict future needs of the workforce
- To understand who our workforce is
- Inform future evaluations

First and last name	Position category	FTE
Funder	Model	Email address
Gender	Active status	Hire date
Date of birth	National family support professional certification date	Educational attainment
Major field of study	Languages spoken	Race
Ethnicity	Planned caseload capacity	Employment end date
	Plan to fill position	

Workforce form

- Expected use
 - Supervisors complete for current staff and all staff changes going forward
 - i.e. new hires, staff turnover, etc.
- Timeline
 - Soft launch: June 1st
 - Data entry deadline: July 30th

Workforce form

- Where
 - Environment data tab in DAISEY
- Helpful tip
 - For split positions (i.e. 0.5 FTE HV, 0.5 FTE supervisor) two separate entries into DAISEY will be required for the same individual

Workforce report

Workforce | Position Category

Workforce Report



Start Date	End Date	Grantee	Organization	Position Category	Model
10/1/2022	9/30/2023	(All) ▼	(All) ▼	(All) ▼	(All) ▼
Gender	Race	Ethnicity	Highest level of education	Languages spoken	Funding source
Female ▼	(All) ▼	(All) ▼	(All) ▼	(All) ▼	(All) ▼

Name	Position Category	FTE	Planned caseload capacity	Email address	Age	Home Visitor certification date	Months employed	Position hire date
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Workforce report

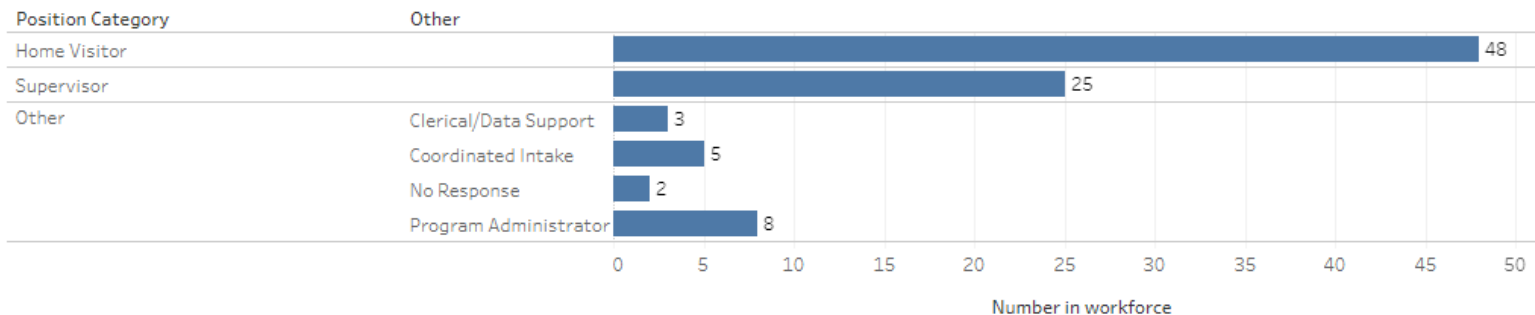
Workforce | Position Category

Workforce Report



Start Date	End Date	Grantee	Organization	Position Category	Model
10/1/2022	9/30/2023	(All)	(All)	(All)	(All)
Gender	Race	Ethnicity	Highest level of education	Languages spoken	Funding source
Female	(All)	(All)	(All)	(All)	(All)

Total FTE: 102.72



Home visit review form

Home visit review form

- What
 - Form that tracks basic and pertinent information about the home visit
 - First made available in August 2022
- Expected use
 - Complete after home visits (within 48 hours)
 - This will be used to calculate the total # of home visits on the Quarterly, Mid-Year, and Annual Report
 - Moving away from the Quarterly Report for accuracy
 - Continue completing the Quarterly Report through Q2
 - New workflow will be established for group-based program reporting

Date of activity

Caregiver

Other participants

FSP name

Location of HV

Length of HV

Child's name

Note

Home visit review form

- Where
 - Family Activities form
- Timeline
 - Currently available in DAISEY
 - All programs will start using on July 1, 2023
 - Continue completing the Caregiver Quarterly Report through December 31st, 2023 (Q2)

Home visit tracker report

Based on 2
HV/month (Tool FF)

Home Visit Review Form Tracker
Selected date range: 7/1/2022 to 6/30/2023



Reporting Year	Reporting Period	Home Visitor	Organization	Program	Caregiver DAISEY ID
Jul 2022 to Jun 2023	Full Year	(All)	(All)	(All)	(All)

Total # of families served during this period	Expected # of HV Review Forms	Total # of completed HV Review Forms	Total # of missing forms	% of completed forms
5,321	88,254	3,884	84,370	4.4%

Caregiver DAISEY ID	First Name	Last Name	Home Visitor	# of completed HV Review forms	Expected # of visits in Reporting Period	# of missing HV review forms	% of completed forms
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Quarterly, Mid-Year, & Annual (QMA) report updates

QMA report updates

■ What

- Various changes in calculation of data elements and presentation
- 1 report → 2 reports
 - Service and Demographics report
 - Performance report

■ Timeline

- July 1st, 2023
- Post recording of a walkthrough of the new reports to DAISEY solutions site

Questions?